



The Concrete Protection
& Restoration Specialists

4.1 OCCUPATIONAL HEALTH, SAFETY & WELFARE POLICY STATEMENT

Preamble

Poly-Tech Industrial Services (Poly-Tech) is committed to ensuring all employees and other persons are provided with a working environment, which is free from unacceptable risks to health, safety and well-being.

Health, safety and welfare is primarily management's responsibility.

Management recognises the requirement for legislative compliance and is committed to regular consultation with employees, any Health and Safety Rep to ensure the policy operates effectively and that health and safety issues are regularly reviewed.

Poly-Tech recognise its duty of care to all persons in the workplace including: volunteers, visitors, contractors, subcontractors, the public and labour hire personnel.

The Managing Director (as the Responsible Officer appointed under Section 61 and 62 of the OH&S Act 1986) is responsible for the implementation and monitoring of the health, safety and welfare policy.

Policy Objectives

The objectives of this policy are to ensure that all employees and other persons working for and on behalf of Poly-Tech are, while at work, safe from injuries and risks to health. The objectives are to ensure:

- Workplaces are maintained in a safe and healthy condition;
- Safe plant and safe systems of work are provided and maintained;
- Arrangements for the safe use, handling, storage and transport of plant and substances are made and monitored;
- Adequate facilities are provided for the welfare of all persons at the workplace;
- All managers, supervisors and employees are provided with the information, instruction, training and supervision needed to ensure they are safe from injury and risks to health;
- Effective rehabilitation of injured employees and equitable injury and claims management..

To support this policy, health and safety responsibilities of staff at all levels and contractors have been detailed and procedures developed. It is important for all staff and other persons to refer to this documentation and fulfil their obligations, as outlined, for the successful implementation of this policy and to ensure a continuous improvement process.

Poly-Tech will ensure a hazard management approach by the identification, assessment and control of all foreseeable hazards in the working environment and evaluation of control measures for effectiveness.

Roles and responsibilities outlined allow for some over lapping. Persons with health, safety and welfare responsibilities are to be accountable for the effective performance of these responsibilities.



Duties

Poly-Tech will take every practicable step to provide and maintain a safe and healthy work environment for all employees and other persons.

Management will so far as is reasonably practical:-

- Develop and implement the Company’s health, safety and welfare program in consultation with employees and any health and safety rep and/or committee;
- Observe, implement and fulfil its responsibilities under Acts and Regulations that apply;
- Ensure that agreed procedures for regular consultation between management, employees and others are effected and followed;
- Ensure that appropriate internal and external expertise is utilised when and if required;
- Make regular assessments of health and safety performance and resources in co-operation with employees and other persons effected at the work site;
- Ensure specific policies and procedures, consistent with the Company’s health and safety objectives, are developed and implemented, including but not limited to procedures for accident/incident investigation, regular inspections of worksites, assessment of tasks and the development of safe work procedures, as required;
- Provide information, training and supervision of all employees in the correct use of plant, equipment and substances used throughout the Company.

Employees will be required to:

- Take all reasonable care of their own health and safety and that of all others whilst at work;
- Obey all reasonable instructions given by the Company for health and safety and welfare at work;
- Not wilfully interfere with or misuse items or facilities provided in the interest of health, safety and welfare;
- Report potential and actual hazards in accordance with the agreed procedures for accident/incident and hazard reporting.

Policy Review

This policy will be reviewed annually or in light of legislation and Company procedures. Management seeks co-operation for all employees and other persons in meeting the health, safety and welfare objectives and creating a safe work environment. All persons affected will be advised of any changes and arrangements for their implementation.

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Director

17 / 06 / 2011

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Date of Implementation

Date to be Reviewed

8 / 08 / 2013
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